



OFFICE OF CONTRACT COMPLIANCE

NICOLE MANDEVILLE

DIRECTOR

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September 25, 2024

Elmer Rhodes, President
Cross Rhodes Reprographics, Inc.
30 Eisenhower Lane North
Lombard, IL 60148

Annual Certification Renewal: September 13, 2025

Dear Mr. Rhodes:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise (“MBE”), Veteran-owned Business Enterprise (“VBE”), and Service-Disabled Veteran-owned Business Enterprise (“SDVBE”)** by Cook County Government.

In the past, we have provided annual letters, this practice will no longer continue given that your firm will remain certified indefinitely based on your compliance to programmed requirements. Please refer to this letter, the Vendor Directory, and your account dashboard for evidence of certification.

As a condition of continued Certification, you must file a **No Change Affidavit** within **ninety (90) calendar days prior** to the date of the annual renewal, **September 13th**. Failure to file this affidavit may result in the termination of your Certification. In addition, you must notify Cook County’s Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm’s eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm’s Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm’s name will be listed in Cook County’s Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

- 314999 - Banners (except banner printing), flags and textiles (bunting, emblems, pennants), made from purchased fabrics (except banner printing)**
- 321992 - Prefabricated Wood Building Manufacturing**
- 322220 - Wallpaper made from purchased papers or other materials**
- 323111 - Posters and commercial Printing (except Screen and Books), without publishing**
- 339950 - Sign Manufacturing**
- 541513 - Computer Facilities Management Services**
- 561410 - Document preparation services (i.e., indexing and pagination)**
- 561439 - Other Business Service Centers (including Copy Shops, except private mail services); Blueprinting, Reprographic, Photocopying, Document duplicating and copying services (except with printing services)**

Your firm’s participation on Cook County contracts will be credited toward **MBE, VBE or SDVBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE, VBE or SDVBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

Desiree M. Otkins

Desiree M. Otkins, EMBA
Deputy Director, Contract Compliance

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